**RULES AND PROCEDURES FOR SPOT ROUND Admission M.Tech. (CSE & ECE) 2023-24**
**Announced on 19th June 2023**

SPOT Round admissions will be conducted online on 27th June 2023 (for M.Tech. CSE) & 28th June 2023 (for M.Tech. ECE & CB) to fill the vacant seats (if any) in M.Tech. (CSE) & (ECE) programs for both GATE and Non-GATE candidates & M.Tech. (CB) program for GATE . Exact numbers of vacancies are as below:

## 1. Tentative vacancy position as on date:

| M.Tech. (Computer Science and Engineering) | | | M.Tech. (Electronics and Communications Engineering) | | | M.Tech. (Computational Biology) | |
|---|---|---|---|---|---|---|---|
| **Program** | **GATE** | **Non-GATE** | **Specialization** | **GATE** | **Non-GATE** | **Program** | **GATE** |
| CSE | 34 | 17 | VLSI & Embedded Systems | 39 | 2 | CB | 12 |
| | | | Machine Learning | | | | |
| | | | Cyber-Physical Systems | | | | |

**\* Final Vacancies will be announced on the website on 23rd June 2023 after Document Verification.**

## 2. Who are eligible to participate in SPOT Round

Candidates who have already done ONLINE registration after paying Rs.500/-, and are in the merit list available on IIIT-D Website (https://www.iiitd.edu.in/mtech2023/) are eligible to participate in SPOT Round. Out of those candidates following category are eligible to apply for spot round

i) The registered candidates in merit list who have not been offered any seat up to Fourth Round.

ii) The candidates who have withdrawn their admission at any stage.

iii) The candidates who have been allotted a seat in some round but did not accept the offer of admission.

**Note**: Candidates who have already accepted the offer of admission and not taken withdrawal are NOT allowed to participate in spot round.

## 3. Procedure for SPOT Round

The above-mentioned eligible candidates have to follow the following steps in order to participate in SPOT Round:

i) Candidates have to **submit their willingness** for participation by **25th June 2023 (Sunday), 05:00 PM by filling this FORM.**

ii) Before filling **this form** all the candidates who wish to participate in the SPOT Round

need to pay a participation fee of **Rs. 90,000/-** via **this link** by selecting "**M.Tech. 2023 SPOT Round Fee**" from the "Select Payment Purpose" drop-down and upload the fee receipt **here**. (This amount will be refunded to those who will not get or accept any seat in SPOT Round)

iii)    After paying the participation fee, the candidate needs to submit the documents in this form. The guidelines for submitting the documents are as below
- A document sequence is given in Table 1; candidates need to arrange the documents available with them in the same sequence.
- Do the self-attestation, and mention the IIIT-D Application No. on each page.
- Fill the undertaking form properly by tick (√ ) marking the relevant point/s.
- Make a single PDF of all the documents (**max size-25 MB**) with proper scanning and making sure that the document is readable)
- **Upload the PDF in the above google form.**

| Table 1 | | |
|---|---|---|
| **Sl. NO.** | **Particulars** | **Remark** |
| 1. | Undertaking form duly completed and signed | Mandatory (Format in Page 5) |
| 2. | M.Tech. Enrolment form | Mandatory (Format in Page 6) |
| 3. | Honor code | Mandatory (Format in Page 7) |
| 4. | IT Infrastructure Usage Policy | Mandatory (Format in Page 8) |
| 5. | Undertaking from the students as per the provisions of Anti-ragging verdict by the Hon'ble Supreme Court | Mandatory (Format in Page 9) |
| 6. | Undertaking for Availing PG Scholarship (Applicable only for GATE seats in CSE & ECE and All CB candidates) | Mandatory (Format in Page 10) |
| 7. | Aadhar Card/Voter ID/Driving License | Mandatory |
| 8. | Application form | Mandatory |
| 9. | GATE scorecard(if applicable) | Mandatory for only GATE seats |
| 10. | Mark sheet of qualifying examination. (If the result is not published for 8th Semester, then till 7th or 6th Semester, as published by the University/Institute. You may also submit self-attested online result/marksheet/transcipt) | Mandatory |
| 11. | CGPA to Percentage certificate & Undertaking form given at the time of application. | Mandatory |
| 12. | Degree Certificate of the qualifying examination. (If you haven't been issued final degree certificate, please upload a provisional or course completion certificate duly signed by authorized signatories) | Degree certificate is mandatory for those who have already passed out |
| 13. | Class Xth Marksheet | Mandatory |
| 14. | Class Xth Certificate/Birth Certificate as a proof of DOB | Mandatory |
| 15. | Class XIIth Marksheet | Mandatory |
| 16. | Caste certificate | If applicable |
| 17. | PwD certificate | If applicable |
| 18. | Fee Receipt of Rs. 90,000/- for participation in SPOT Round | Mandatory |
| **Table 2 (Applicable only if students opting for Hostel)** | | |
| 1. | Hostel Allotment Request Form (If applying for Hostel) | Mandatory (Format in Page 11 & 12) |
| 2. | Hostel Fee Payment Receipt (If applying for Hostel) | Mandatory |
| 3. | Permanent Address Proof  (If applying for Hostel) | Mandatory |

iv)    Candidates will be called in rank wise order over google meet/zoom online on the day of spot round and will be offered admission from the available vacant seats.

v)    Google meet/Zoom link and schedule will be informed to the registered and eligible candidates on 26th June 2023 late evening. Depending on the number of registrations, the

candidates may be invited in different slots, rank wise. Candidates are advised to check the registered email on regular basis.

vi)     If a candidate is called and s/he chooses a seat and the seat is offered to him/her, then it will be announced for the information of all and the same seat will be deducted from the vacancy matrix. Vacancy list will be presented during google meet/zoom session for instant verification of vacancy position by other candidates during the spot round.

vii)    The candidate who accepts the admission offer in spot round need to pay the balance admission fee i.e. Rs. 1,22,000/- (for CSE & ECE) & Rs. 45,334/- (for CB) within two days (by 29th June 2023 till 05:00 PM), else his/her offer of admission will be cancelled and the fees paid for participation in spot round (Rs.90,000/-) will be forfeited.

viii)   The candidate who accepts the offer in spot round will have to immediately give his/her consent from his/her registered email id to mtech-admissions@iiitd.ac.in with the following format:

"I am accepting the offer of admission in M.Tech. (CSE/ECE) program with <name of the specialization allotted during spot round> specialization (if applicable) allotted during IIIT-Delhi M.Tech spot round held on <date>. I understand that if I fail to make the remaining payment of Rs. 1,22,000/- (for CSE & ECE) & Rs. 45,334/- (for CB) by <Date>, then my offer of admission will stand cancelled and spot round participation fee of Rs.90,000/- will be forfeited."

ix)     The document verification of the candidates who will accept the offer of admission on the day of spot round admission will be done on the same day. Students are advised to submit their documents maximum by **25th June 2023 (Sunday) till 05:00 PM**. In case the documents are not found in order, the admission offer will be cancelled and the entire fee paid will be forfeited.

x)      If a candidate who is not getting his/her preferred choice as per his/her rank during spot round, s/he can opt out of spot round and the spot round participation fee of Rs.90,000/-will be refunded to him/her. S/he need to email this from his/her registered email id to mtech-admissions@iiitd.ac.in in the following format:

"I am not satisfied with the offer of admission in M.Tech. (CSE/ECE) program with <name of the specialization allotted during spot> specialization allotted during IIIT-Delhi M.Tech Spot round held on <date>. I understand that if I am opting out of this then the same seat will be allocated to some other candidate who is below my rank. I request to refund my participation fee of Rs. 90,000/-"

xi)     Whenever the seats are exhausted in any specialization, it will be announced in the google meet/zoom session.

xii)    The process will go on till the seats are exhausted or there are no candidates available for offer of admission.

xiii)   **The participation fee will be refunded to the candidates who are not allocated any seats during the spot round.**

## 4. Important Note:

i)      The Institute reserves the right to change the spot round process. The Institute also reserves the right to fill the seats fully or partially at its own discretion without assigning any reasons thereof.

ii)     Candidate need to ensure Good internet speed, that supports a video call, with possibly negligible interruptions/ drop-outs. Do test your internet connection before the day of the spot round so that you can be certain that it is working.

iii)    Be available for the spot round in a room where you are alone so that you are not disturbed.

iv)     Do make sure the lighting in the room is good and make sure whatever is behind you is simple and appropriate.

v)      Do set the camera up so that you are seen from the waist up.

vi)     Institute will not be held responsible for failure of any internet connection during the online spot round seat allocation process. And if during the announcement of rank s/he is not available, the process will be moved to the next ranked candidates.

## 5. Hostel Allocation

**Process of Hostel Allocation (after completing the Part 1 and Part 2 Process):**

1.  The hostel for the students belongs outside Delhi and with more than 30 km's from the institute will be allocated on the day of the reporting after the Physical Document Verification.
2.  The induction program is scheduled from 30th June to 2nd July, 2023.
3.  Hostel Fee for Monsoon 2023 Semester starting from 22nd June 2023 onwards will be as per below table:

| Accommodation Type | Months Included | Hostel Charges (INR) | Refundable Security Deposit (INR) | Total Hostel Fee (INR) |
|---|---|---|---|---|
| Double Room Occupancy | 22nd June to 30th June 2023<br>July 2023<br>August 2023<br>September 2023<br>October 2023<br>November 2023 | 42,475 | 10,000 | 52,475 |
| Single Room Occupancy | 22nd June to 30th June 2023<br>July 2023<br>August 2023<br>September 2023<br>October 2023<br>November 2023 | 53,475 | 10,000 | 63,475 |

1. Double Occupancy Rooms will be allotted to most of the students as Single Occupancy Rooms are limited & Students are advised to pay the fee of Double Occupancy Room if they are paying the hostel fee in advance.
2. Security Deposit of Rs. 10,000 is refundable at the time of completion of the program.
3. For online payment of Hostel Fee, below link can be used:
   https://payments.iiitd.edu.in/pg/fees/pg.html

   - After clicking the above link select "M.Tech. 2023 Hostel Fee" to pay the Hostel Fee.
4. For payment through Demand Draft, below details can be used:
   DD must be in favor of "**IIIT Delhi Collections**" *payable at Delhi.*

5. The duly filled Hostel Allotment Request Form needs to be submitted on the day of Physical Document Verification & Hostel Allotment along with a copy of Address Proof & the receipt of Hostel Fee Payment.

**INDRAPRASTHA INSTITUTE of INFORMATION TECHNOLOGY DELHI**

**Undertaking submitted by the candidate for submission of the required certificates towards admission to Ph.D./M.Tech. Program (Monsoon Semester 2023-24)**

(Please tick (√) mark the relevant box)

☐ I have read and understood the contents of the admission announcement made on the IIITD website for the Program and I hereby declare that all the information given by me in the application form for Ph.D./ M.Tech. admissions are true and correct to the best of my knowledge and belief.

☐ I hereby undertake that

 ☐ • if any of the information and statements made by me are found to be incorrect or false or concealed, I shall be liable to be disqualified and my admission may be cancelled.

 ☐ • Further, in the event of cancellation, I also undertake to refund the entire stipend and other grants received by me under this admission, if the cancellation of the admission is done due to this very reason.

 ☐ • I am in my final year of_____program of_____University and my final result is awaited. I understand that my admission is provisional and subject to fulfilling the eligibility criteria of this program.

 ☐ • I hereby undertake to submit my qualifying degree certificate/ transcript to the Academic Section of IIITD on or before November, 2023.

 ☐ • If I do not fulfill the eligibility criteria of the admissions, after declaration of my final results of my qualifying degree then
  a. My admission will be liable for termination with immediate effect.
  b. My full fee (paid till date) will stand forfeited.
  c. I will be liable to refund full fellowship amount paid to me.

☐ I also undertake that I am presently not doing any Full Time or Part Time job and I am also not holding studentship at any other Institute and will not be allowed to hold such positions during my tenure at IIITD as a full time student.

☐ I have gone through all the above clauses carefully and hereby undertake to follow the Institute rules and guidelines. In case of me not abiding to any of the above clauses, the institute may take the action, as deemed fit.

Date:                                         Name & Signature of Candidate:…………………………

                                              Mother'/Father's Name:………………………………

                                              Address:…………………………………………………….

                                              Contact Number:………………………………........

INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY **DELHI**

**Enrollment form**

Name : _____

Programme : ☐ CSE     ☐ ECE     ☐ CB

Specialization Allotted :

Email ID : _____

Mobile No. : _____

Emergency contact no.(Parents) : _____

Address:

Correspondence Address:

_____

_____

Permanent Address:

_____

_____

I hereby certify that the information/documents provided by me for admission in the institute are true to the best of my knowledge and nothing has been concealed by me. In case the information / documents are found false at any stage, I undertake that I shall be responsible for the same and liable to termination of my registration from the programme.

Date:_____

_____
**Signature of Candidate**

| **For official use only** |
|---|

Roll No. Allotted        :

_____

_____
**Signature of DM/AM/JM**

INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY **DELHI**

**Honor Code**

I,_____,     Roll No:_____, do hereby declare that as a student in IIIT Delhi:

1.  I will act with honesty and integrity at all times in all my academic work, including home assignments, quizzes, tests, projects, reports, presentations, and exams.

2.  I will maintain and support the discipline of the Institute and act in a manner that fosters discipline, academic pursuit, and self-development.

3.  I will use the Institute resources judiciously and responsibly.

4.  I will help ensure that others also uphold the honor code.

5.  I hereby assign to IIIT Delhi all rights under copyright that may exist in the Work, including any revised or expanded derivative works submitted to IIIT Delhi based on the work; and any associated written or multimedia components or other enhancements accompanying the work.

I accept that any act of mine that can be considered to be the violation of the Honor Code will invite disciplinary action, including expulsion from the Institute.

Date:_____

Signature:_____

Name:_____

Roll No: _____

INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY **DELHI**

## IT Infrastructure Usage Policy

Users of IIIT-D computing, networking and IT facilities are expected to abide by the following rules which are intended to preserve the utility and flexibility of the system and protect the privacy and work of students and faculty:

1. Students with authorized accounts may use the computing, networking, and other IT facilities for academic purposes, official Institute business, and for personal purposes so long as such use does not violate any law or any Institute policy.
2. Users are expected to respect the privacy of other users and they may not allow any other person to use their password or share their account.
3. Chain emails or mass emails or commercial advertising are not allowed without permission.
4. Users are expected to take proper care of equipment and report any malfunction to the staff on duty or to the in-charge of the facility. Users should not attempt to move, repair, reconfigure, modify, or attach external devices to the systems.
5. No food or drink is permitted in the laboratories. Also making noise either through games/music/movies or talking and/ or singing loudly (the list is not exhaustive) is prohibited.
6. Violations of policy will be treated as academic misconduct, misdemeanor, or indiscipline as appropriate. Depending upon the nature of the violation, the institute authorities may take an action by issuing a warning through disabling the account. In extreme cases, the account may be completely deleted and/ or the user prohibited access to IT facilities at IIIT-D, and/ or reported to the Disciplinary Action Committee.
7. The policy may change as and when it is considered appropriate and new policies or the changes in policy will take effect immediately after a brief announcement by any means, e-mail, printed notices, or through the news groups.

I,_____, Roll No:_____, do hereby declare that as a student in IIIT Delhi will abide by the above-mentioned rules[1]. I accept that any act of mine that can be considered to be the violation of the policy will be dealt with as mentioned in rule #6.

Date:……………………………. Signature:…………………………..

INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY **DELHI**

**Undertaking from the students as per the provisions of**

**Anti-ragging verdict by the Hon'ble Supreme Court**

I,…………………………………………………….                                    Entry     No…………………………………………..

Programme…………………………………………..Department……………………………………….

as a student of Indraprastha Institute of Information Technology, Delhi do hereby undertake on thisday
………………month………… year .............................................................. the following with respect to above

Subject and Hon'ble Supreme Court Order Available here
(http://iiitd.ac.in/sites/default/files/docs/life/sc-ord07.pdf).

1)      That I have read and understood the directives of the Hon'ble Supreme Court of India onAnti-
        ragging and the measures proposed to be taken in the above references.
2)      That I understood the meaning of Ragging and know that the Ragging in any form is a
        punishable offence and the same is banned by the Court of Law.
3)      That (a) I have/ (b) I have not been found or charged for my involvement in any kind of ragging in the
        past. In case of (a), I will inform in writing to the Dean of Students before registration. In case of (b), I
        undertake to face disciplinary action/ legal proceedings including expulsion from the Institute if the
        above statement is found to be untrue or the facts are concealed, at any stage in future.
4)      That I shall not resort to ragging in any form at any place and shall abide by the rules/ laws prescribed
        by the Courts, Govt. of India and the Institute authorities for the purposes from time to time.

                                                                          …………………….………………….

                                                                                 Signature of Student

                                                                          Name………………………………………….

I hereby fully endorse the undertaking made by my Son/Daughter/ward.

Witness:                                                        ………………………………..………………………....…
        …………………………………                               Signature of Mother/ Father and/ Guardian

**INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY DELHI**

**Undertaking for Availing PG Scholarship**

I_____(Roll No MT_____) student of M.Tech. program in

_____ (CSE/ECE/CB) discipline do hereby undertake that "I would not leave the course in midway. In

case I leave the course in midway I will refund the total PG Scholarship drawn at the time of leaving the

course.

Signature of the

Student

Date:_____

# HOSTEL ALLOTMENT REQUEST FORM

*(Fill in Capital Letters Only)*

AFFIX SELF
ATTESTED
PASSPORT SIZE
PHOTOGRAPH

**Room No…** .................................................................... **( To be allotted by the office)**

NAME                                    : ……………………………………………

ROLL NO.                              : ……………………… Semester ……………

FATHER'S NAME                  : …………………………………………………………

ADMISSION YEAR               : …………………………………………………………

PRESENT RESIDENTIAL      : …………………………………………………………

ADDRESS                             : …………………………………………………………

                                                   …………………………………………………………

CONTACT NO (RESI/MOB):   …………………………………………………………

APPROXIMATE DISTANCE FROM IIITD (in kms) :………………………………

*(For Delhi & NCR Candidate)(*please use Google maps and enter the smallest distance give. On verification, if the filled distance is more than 2 KM of google map distance, the application will be rejected.)

ANY MEDICAL GROUND / TRANSFER CASE/ SUFFERING FROM STRESS, DEPRESSION OR ANY MENTAL HEALTH ISSUE:

………….………………………………

WE HEREBY STATE THAT ALL THE ABOVE INFORMATION IS TRUE TO THE BEST OF OUR KNOWLEDGE.

## PAYMENT DETAILS: (enclose a Printed copy of the receipt)

**1.** Paid via **Net banking** an amount of **Rs……………….**. on Date: ………………….

Receipt/Transaction/UTR No……………………………………………..……………..

**2.** Paid through Demand Draft No ……………………Dated……………Amount Rs ........................................................,

Bank…………………………………….., Branch………………………………………….

---------------------------------------------      - - - - - - - - - - - - - - - - - - - - -
          SIGNATURE OF STUDENT                              SIGNATURE OF PARENT

**Note: Documents to produce at the time of Hostel Room Allotment**

1. Residential address proof (Ration Card/Water Bill/Electricity Bill/Passport etc.) (the same addrress in which you have taken admission, any discrepancy found will lead to cancelation of hostel room allotement).
2. Copy of parent's Identity Card having photo and Signature
3. Copy of Medical Certificate/Transfer Order (in case applying on medical ground) / Transfer Order.

**INDRAPRASTHA INSTITUTE of INFORMATION TECHNOLOGY DELHI**

## Undertaking (to be signed by the Parents/Guardian)

I have read hostel rules and take personal responsibility to see that the undertaking given by my ward regarding ragging and maintaining overall discipline in the hostel will be honored in all respect during his entire period of stay in hostel of IIIT-Delhi. I have seen the facilities existing in the hostel/institute and will not expect or demand any special facility for my ward in the hostel.

**Further, I will not allow my ward to bring and keep any car/motor-cycle/scooter/motor vehicle.**

Date……………                                           Signature

Place……………                           Name of the Parent/Guardian…………………….

                                          Phone/Mobile No…………………………………

In case of Outside Delhi Candidate,      Name and contact details of local Guardian (Delhi/ NCR) -(Mandatory)

                                          …………………………………………………………

## Undertaking (to be signed by the STUDENT)

1. I have read hostel rules and shall abide by them in letter and spirit. I shall also abide by the rules modified or framed in future.
2. I shall never indulge myself directly or indirectly in any type of Ragging activity.
3. I'll not get involved in any Union/Group/Forum formation in Hostel/Institute to challenge the IIIT-Delhi authority.
4. I'll not involve in any confrontation/fight/quarrel/indiscipline activity in the hostel and the institute.
5. I shall pay the Accommodation charges, Mess Bill and other charges as per the specified dates. If I fail to do so, I will abide by the rules and regulations about penalty.
6. I hereby confirm that institute does not hold any responsibility of my actions outside the institute's premises.
7. I'll follow all the directions given time to time by Hostel authority during my stay in hostel.
8. I understand that the decision of the Hostel administration in any of the above matters/issues will be binding on me and I shall fully respect the same.
9. The hostels are covered under CCTV surveillance (I don't have any privacy issue)
10. Students vacating the room either temporarily or permanently needs to take away their laptop / mobile/ jewelry/ cash/ expensive watches with them. If not, it will be at the allottee's risk.
11. Institute will not be responsible for any accidents, fire, theft or any other natural calamity.

Date………………….                                      Signature of Student

Place…………………                                       Name:………………